

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
FEBRUARY 23, 2010**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, February 23, 2010, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas R. Schmidt	Present
Board member Ambrose 'Butch' Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, City Attorney Sandra Hemmerlein and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum, a majority of the board members must be present. All board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on February 9, 2010. Thereafter, a **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to approve the minutes as published. Motion carried 3-0.

JHS GIRLS SOFTBALL 5K RUN/WALK

Gwenda Waldron, representing the Jasper High School Girls Softball Booster Club, asked permission to hold a 5K Run/Walk on March 6, 2010 from 8:30 a.m. to 11:00 a.m. with the run/walk beginning at 9:00 a.m. She said the route, which is the same as last year, starts at the JHS softball parking lot, goes west on 15th Street to St Charles Street, then north on St. Charles Street to the St. Charles Medical Complex and return using the same route. Waldron said last year the volunteers wore safety vests and were placed at the major intersections and they will use the same procedure this year. City Attorney Hemmerlein gave Waldron a copy of the guidelines that were established for use of city property for special events.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of the Jasper Wildcats Fast Pitch Softball to hold a 5K Run/Walk on March 6, 2010 using the designated route as explained this morning

on condition the group follows all guidelines set forth by the Board of Public Works and Safety. Motion carried 3-0.

ANNUAL CHALK WALK

Dalesse Bowles, the project coordinator/technical assistant for the Arts Department, asked permission to close the Square, Main Street between 5th and 7th Streets, and 6th Street between Jackson and Newton Streets for the 7th annual Chalk Walk scheduled for Saturday, May 1, 2010 from 6:00 a.m. to 5:00 p.m. A rain date is scheduled for May 8, 2010.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request to hold the annual Chalk Walk on May 1, 2010 with May 8, 2010 as the rain date and close the streets as described. Motion carried 3-0.

NORTH AMERICAN SNOW CONFERENCE

Street Commissioner Raymond Eckerle asked permission to attend the North American Snow Conference in Omaha, Nebraska from April 18-21, 2010. Because of the distance to Omaha, Eckerle said he will need to fly instead of drive to this conference.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of the street commissioner to attend the snow conference this year. Motion carried 3-0.

STREET DEPARTMENT REPORTS

Food supplied for workers. Street Commissioner Raymond Eckerle thanked Sander Catering for supplying fried chicken to the street department employees during the snow storm on February 5 and 6.

Snow Storm Costs. Eckerle distributed a report that contained a rough estimate of the costs for a 36-hour snow event.

2009 State Fuel Tax Refund. Eckerle supplied the Board with a copy of the application for the 2009 State fuel tax refund that was previously submitted to the Indiana Department of Revenue. He said the City received a check for approximately \$3,500.00.

FIRE DEPARTMENT REPORTS

Fuel and Maintenance report. Fire Chief Kenneth Hochgesang presented to the Board for its review the vehicle fuel and maintenance report for the Jasper Fire Department for January 2010.

First responder class. Hochgesang reported that two firefighters, Matt Allen and Kerry Kinder, have started taking the first responders class at VUJC. He said it takes about three months to get state certified.

State certification. The five firefighters that were hired last year have completed their training and are waiting for state certification. This will allow them to fight structural fires. Before, they could only assist at the scene.

Legislation. Mayor Schmitt said there is a lot of legislation about volunteer fire departments and fire districts this year. He asked Chief Hochgesang if he has been following these proposed laws and how they would affect the City. Hochgesang said he will receive the latest information at their June conference and at the district meeting in March.

INTERN

Police Chief Douglas Tarvin introduced Joshua Sternberg who is a student at VUJC and is doing an internship at the police department.

Tarvin asked to apply for an intern for the summer beginning in late May or early June. They do not pay the intern and the current intern should finish before the next intern starts. Mayor Schmitt said this is a good training program and it gives a student an opportunity to get grounded and see if they are interested in law enforcement.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of the Chief for another intern in late May. Motion carried 3-0.

Training. Tarvin reported that on Thursday the Southwest Indiana Law Enforcement Training Council will hold an eight-hour class at the Habig Center. About eighty officers have signed up for the class.

ONLINE TICKETING

City Attorney Sandra Hemmerlein said the City would like to offer online ticketing services for the train website. She said there is no way to do quotes but we did research on different companies that offer this service. Hemmerlein recommended using the firm called Ticket Turtle from Portland, Oregon. The one time setup fee is \$499.00 for the Premier Plan or for the Pro Plan. Each Plan has per ticket and per transaction fees that are based on how tickets are purchased such as online, call in, or at the train depot. Hemmerlein said the Board needs to give its permission to enter into a contract with Ticket Turtle.

Mayor Schmitt said at the last meeting a quote from Blind Acres Media to design a website for the Spirit of Jasper was awarded. The next step is to add online ticketing services. Schmitt said Ticket Turtle is the least expensive for the consumer and the most consumer-friendly.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to enter into a contract with Ticket Turtle not to exceed \$499.00 and leave it at the discretion of the committee whether to choose the Premier Plan or the Pro Plan. Motion carried 3-0.

EASEMENTS

City Attorney Sandra Hemmerlein presented the following easements for acceptance and approval:

Grant of Permanent Electric Utility Easement

Kimball International, Inc by James C. Thyen, CEO and President

Part of the NW ¼ of S25, T1S, R5W

Grant of Permanent Electric Utility Anchor Easement

Kimball International, Inc by James C. Thyen, CEO and President

Part of the NW ¼ of S25, T1S, R5W

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve and accept the easements as described by the city attorney. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a motion was made by Thomas Schmidt and seconded by Ambrose ‘Butch’ Schitter to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:37 a.m.

The minutes were hereby approved _____ with X without corrections of clarification this 9th day of March, 2010.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary